

"The Mananga Experience"

*"Helping Managers
Become Better
and More Effective!"*

In Association With



General Management Courses	Course Dates					
1.0 Senior Managers' Program (SM)	4	6 Feb - 2 Mar	16 Apr - 11 May	2 - 27 Jul,	3-28 Sept	on request
1.1 Strategic Planning for Senior Executive Managers (SPM)	2	6 - 17 Feb	16-27 Apr	2 - 13 Jul	3-14 sept	on request
1.2 Organizational Development and Change Management (ODM)	2	20 Feb - 2 Mar	on request	16 - 27 Jul	17-28 Sept	on request
1.3 Governance, Leadership and Change Management (GLCM)	3	5-16 Mar	14 May-1 Jun	6-24 Aug		29 Oct-16 Nov
1.4 Leadership For Women Managers (LWM)	4	6 Feb - 2 Mar	16 Apr-11 May	2 - 27 Jul	3-28 Sept	on request
1.5 Leadership and Suitability Management (LSM)	2	6-17 Feb	16-27 Apr	2-13 Jul	3-14 Sept	on request
1.6 Leadership and Change Management	2	12-23 Mar	21 May - 1 Jun	6-17 Aug		6-17 Aug
2.0 Planning and Control (The Middle Management Development Program) (PC)	4	9 Jan - 3 Feb	4 - 29 Jun	6-31 Aug		19 Nov-14 Dec
2.1 Managing People and Organizations	4	9-20 Jan	4-15 Jun	6-17 Aug		19-30 Nov
2.2 Gender and Diversity Management	4	23 Jan - 3 Feb	18-29 Jun	20-31 Aug		3-14 Dec
2.3 Supervisors Leadership Program		23 Jan - 3 Feb	18-29 Jun	20-31 Aug		20-31 Aug
3.0 Personnel & Human Resources Development (PHRD)	2	9 Jan-3 Feb	4-29 Jun	6-31 Aug		19 Nov- 14 Dec
3.1 Employee Exit Management (EEM)	2	23 Jan - 3 Feb	18-29 Jun	20-31 Aug		3-14 Dec
3.2 Employee Wellness Program (EWP)	2	9 Jan - 3 Feb	4-15 June	6-17 Aug		19-30 Nov
3.3 Computer Assisted Human Resources Management	4	6 Feb-2 Mar	16 Apr-11 May	2-27 Jul	3-28 Sept	on request
3.4 Human Resources Management	2	9 Jan-3 Feb	4-15 Jun	6-17 Aug		19 - 30 Nov
3.5 Training the Trainer	2	23 Jan - 3 Feb	18-29 Jun	20-31 Aug		19-30 Nov
3.6 Effective Facilitation, Training and Presentation Skills (EFTPS)	2	6-17 Feb	16-27 Apr	2-13 Jun		3-14 Dec
3.7 Report Writing Skills (RWS)	2	20 Feb-2 Mar	30 Apr-11 May	16-27 Jul	17-28 Sept	on request
3.8 Results Based Performance Management	2	6-17 Feb	16-27 Apr, 2-13 Jun	3-14 Sep		3-14 Dec
3.9 Personnel Auditing Skills and Training Needs Analysis (PASTNA)	4	5-30 Mar	on request	2 - 27 Jul		1-26 Oct
4.0 Marketing Management	4	on request	4-29 Jun	on request		1-26 Oct
4.1 Marketing Communications	2	on request	18-29 Jun	on request		15-26 Oct
5.0 Financial Management Program (FMP)	4	9 Jan - 3 Feb	7 May-1 Jun	6-31 Aug		19 Nov-14 Dec
5.1 Financial Management for Project Managers (FMPM)	4	9 Jan - 3 Feb	7 May-1 Jun	6-31 Aug		19 Nov-14 Dec
5.2 Financial Management and Budgetary Control (FMBC)	4	6 Feb - 2 Mar	on request	2 - 27 Jul		22 Oct- 16 Nov
5.3 Financial Risk Management (FRM)	2	on request	on request	27 Aug - 7 Sep		19 - 30 Nov

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5.4 Fraud Detection and Investigation (FID)	2	6 - 17 Feb	16-27 Apr	16 - 27 Jul	10-21 Sept	on request
5.5 Finance for Non Financial Managers (FFM)	2	6 - 17 Feb	16-27 Apr	16 - 27 Jul	10-21 Sept	on request
5.6 Auditing Computerized Records (ACM)	2	19-30 Mar	on request	on request		19 - 30 Nov
5.7 Prevention and Detection of Corporate Fraud (PDCF)	2	23 Jan - 3 Feb	7 - 18 May	16-27 Jul	24 Sept-5 Oct	on request
5.8 Debt and Credit Management (DCM)	2	20- Feb-2 Mar	21 May - 1 Jun	3 - 21 Sept		on request
5.9 Purchasing Supply and Stores Management (PSSM)	4	9 Jan - 3 Feb	16 Apr-11 May	6-31 Aug		19 Nov - 14 Dec
5.10 Treasury Management Programme (TMP)	3	16 Jan - 3 Feb	14 May - 1 Jun	3 - 21 Sept		on request
5.11 Managing Contracts (MCP)	2	19-30 Mar	20 - 29 Jun	10 - 21 Sept		on request
6.0 Computers & Information Management (CIM)	3	16 Jan - 3 Feb	16 Apr-4 May	6-31 Aug		19 Nov-14 Dec
6.1 Advanced Computers and Information Management (ACIM)	2	6 - 17 Feb	7 - 18 May	3-14 Sept		on request
6.2 Information and Communication Technology (ICT)	2	20 Feb - 2 Mar	28 May-8 Jun	10 - 21 Sept		on request
6.3 Information and Electronic Records Management (IERM)	2	on request	11-29 Jun	16 - 27 Jul		5 - 16 Nov
6.5 Database Systems Design and Management Program (DSDMP)	3	on request	4 - 29 Jun	24 Sep-12 Oct		on request
6.6 Strategic Management of Libraries and Information Resources Centres	4	9 Jan - 3 Feb	on request	on request		22 Oct- 16 Nov
6.7 Desktop Publishing (DPP)	2	20 Feb - 2 Mar	16-27 Apr	2-13 Jun		15-26 Oct
6.8 Web Design and Development (WDD)	2	6 - 17 Feb	7 - 18 May	on request		5 - 16 Nov
6.9 Software Design and Engineering (SDE)	4	9 Jan - 3 Feb	4 - 29 Jun	on request		22 Oct- 16 Nov
6.10 Visual Basic.NET Programming (VB.NET)	4	6 Feb - 2 Mar	7 May - 1 Jun	on request		22 Oct- 16 Nov
6.12 Computer Graphics Design (CGD)	4	5-30 Mar	on request	6 - 31 Aug		on request
7.0 Management Development program for Personal Assistants (MDPPA)	4	9 Jan - 3 Feb	7 May - 1 Jun	on request		19 Nov - 14 Dec
7.1 Personal Assistant's Program (PA)	4	6 Feb - 2 Mar	4 - 29 Jun	on request		22 Oct- 16 Nov
7.2 Effective Management and Supervisory Skills for Executive Assistants (EMSEA)	4	5-30 Mar	on request	2-27 Jul	24 Sept - 19 Oct	
7.3 Public Speaking and Presentation Skills (PSPS)	2	9 - 20 Jan	16-27 Apr	6-17 Aug		3-14 Dec
7.4 Proficiency in English for Executive Secretaries (PEES)	2	19-30 Mar	21 May-1 Jun	10 - 21 Sept		
7.5 Administration Skills and Events Management (ASEM)	2	23 Jan - 3 Feb	21 May-1 Jun	on request		8 - 19 Oct
8.0 Public Sector Management Program (PSM)	4	9 Jan - 3 Feb	4 - 29 Jun	on request		22 Oct- 16 Nov
8.1 Public Sector Finance Management (PSFM)	4	6 Feb - 2 Mar	on request	2 - 27 Jul		19 Nov - 14 Dec

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8.2 Macro-Economic Policy Analysis, Modelling and Forecasting (MEPAMF)	4	5-30 Mar	on request	6 - 31 Aug	on request
8.3 Research Design, Methodology and Presentation (RDMP)	4	on request	16 Apr-11 May	3-28 Sep	19 Nov - 14 Dec
8.4 Statistical Analysis for Planners, Budget Officers and Economists (SAPBOE)	2	9 - 20 Jan	4 - 15 June	24 Sept - 5 Oct	on request
8.9 Policy Formulation and Analysis (PFA)	2	on request	21 May - 1 Jun	20 - 31 Aug	on request
Poverty and Sustainable Development Courses					
9.0 Rural Livelihoods, Poverty Reduction & Sustainable Development Program (RLPRSD)	4	9 Jan - 3 Feb	7 May - 1 Jun	3-28 Sept	on request
9.1 Comprehensive African Agricultural Development Program (CAADP)	4	6 Feb - 2 Mar	7 May - 1 Jun	on request	1-26 Oct
9.2 The Management of Rural Development (MRD)	4	5-30 Mar	on request	2 - 27 Jul	29 Oct-23 Nov
9.3 Extension Participatory Community Development (ECPD)	4	on request	16 Apr-11 May	6 - 31 Aug	19 Nov - 14 Dec
9.4 Project Management for Food Security (PMFS)	4	6 Feb - 2 Mar	4-29 Jun		1-26 Oct
9.5 Advanced Project Analysis & Management (APAM)	4	5-30 Mar	on request	2 - 27 Jul	29 Oct-23 Nov
9.6 Results Based Object Oriented Programming (RBOOP)	4	6 Feb - 2 Mar	4-29 Jun	on request	1-26 Oct
9.7 Computerised Project Planning and Management	2	19-30 Mar	18-29 Jun	on request	15-26 Oct
9.8 Participatory Planning Monitoring & Evaluation (PPME)	4	9 Jan - 3 Feb	7 May - 1 Jun	3-28 Sept	19 Nov - 14 Dec
9.9 Managing Donor Funded Projects (MDFP)	4	9 Jan - 3 Feb	16 Apr-11 May	6 - 31 Aug	19 Nov - 14 Dec
9.10 Credit Management, Monitoring and Control for Micro-Projects (CMMCMP)	4	9 Jan - 3 Feb	7 May-1 Jun	3-28 Sept	on request
9.11 Micro Finance & Credit Management (MFCM)	4	6 Feb - 2 Mar	4-29 Jun	on request	1-26 Oct
9.12 Procurement Management for Projects (PMP)	4	6 Feb - 2 Mar	4-29 Jun	on request	1-26 Oct
9.13 SME's and Entrepreneurship Development Program (SMEED)	4	5-30 Mar	on request	2-27 Jul	29 Oct-23 Nov
9.14 Community Participation, Empowerment and Development (CPED)	4	9 Jan-3 Feb	16 Apr-11 May	6-31 Aug	19 Nov - 14 Dec
9.15 Project Proposal Writing Programme (PPWP)	2	20 Feb-30 Mar	18-29 Jun	on request	15-26 Oct
10.0 Agricultural Marketing and International Trade (AMIT)	4	on request	2 - 27 Apr	2 - 27 Jul 24 Sept - 19 Oct	
10.1 International and Regional Trade Integration (IRTI)	4	6 Feb - 2 Mar	7 May - 1 Jun	on request	22 Oct- 16 Nov
Environmental Management Courses					
11.0 Management Development Program for Environmental Managers (MDPEM)	4	9 Jan - 3 Feb	4 - 29 Jun	24 Sept-19 Oct	on request
11.1 Natural Resources and Sustainability (NRMS)	4	6 Feb - 2 Mar	on request	2 - 27 Jul	22 Oct- 16 Nov
11.2 Environmental Impact Assessment (EIA)	2	6 - 17 Feb	on request	2 - 13 Jul	22 Oct -2 Nov

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11.3 Soil and Water Conservation Programme (SWCP)	2	5-16 Mar	on request	6-17 Aug	19-30 Nov
11.4 Geographic Information Systems (GIS)	2	20 Feb - 2 Mar	on request	16 - 27 Jul	5 - 16 Nov
11.5 Climate Change and Development (CCD)	2	19-30 Mar	on request	20 - 31 Aug	3 - 14 Dec
11.6 Biomass Energy Technology (BET)	3	16 Jan - 3 Feb	14 May-1 Jun	10 - 28 Sep	on request
11.7 Gender Analysis and Energy Planning (GAEP)	2	6 - 17 Feb	11-22 Jun	on request	1-12 Oct
11.8 Social Agro Forestry and Energy Planning (SAFEP)	2	20 Feb - 2 Mar	25 Jun-6 Jul	on request	15-26 Oct
11.9 Integrated Water Resources Management (IWRM)	4	5-30 Mar	7 May-1 Jun	on request	on request
11.10 Irrigation Technologies and Methods for Small Scale Farmers (ITMSF)	4	on request	16 Apr-11 May	2 - 27 Jul	19 Nov - 14 Dec
11.11 Management of Irrigation Projects (MIP)	4	on request	16 Apr-11 May	2 - 27 Jul	19 Nov - 14 Dec
Health Management Courses					
12.0 Management Development for Health Systems Strengthening (MDPHSS)	4	9 Jan - 3 Feb	4 - 29 Jun	on request	1-26 Oct
12.1 Medical Secretaries Management Development Program (MSMDP)	4	6 Feb - 2 Mar	on request	2 - 27 Jul	29 Oct-23 Nov
12.2 Total Quality Management in Nursing and Health Care (TQMNHCC)	4	5-30 Mar	on request	6-31 Aug	19 Nov - 14 Dec
12.3 Occupational Health and Safety Management (OHSM)	4	on request	16 Apr-11 May	3-28 Sept	on request
12.4 Project Management for Health Management (PMHM)	4	9 Jan - 3 Feb	4 - 29 Jun	on request	1-26 Oct
12.5 Health Information Systems Management (HISM)	4	on request	16 Apr-11 May	6-31 Aug	29 Oct-23 Nov
12.6 Strategic Management for the Health Sector	2	6-17 Feb	4 - 29 Jun	on request	1-12 Oct
12.7 Monitoring and Evaluation for HIV/AIDS Programs Projects (MEHAP)	4	on request	on request	2 - 27 Jul	29 Oct-23 Nov
12.8 Management and Administration of HIV/AIDS Program (MAHA)	4	6 Feb - 2 Mar	7 May-1 Jun	on request	19 Nov - 14 Dec
Certificate, Diplomas and Graduate Programs					
13.1 Foundation Level	A preparatory course to our advanced Diploma programs. Intake in Jan, March, June and Sept				
13.2 Advanced Diploma in Community Development					
13.3 Advanced Diploma in Computing and Information Systems	These courses are available on a full time basis at progression levels from certificate,				
13.4 Advanced Diploma in HIV/AIDS Management	diploma, and advanced diploma (NQF level 6) Admissions are three times a year				
13.5 Advanced Diploma in Human Resource Management					
13.6 Advanced Diploma in Marketing					
13.7 Advanced Diploma in Entrepreneurship					
14.0 Masters in Leadership and Change Management	Enquire about our Masters program				

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For Further Information And Registration, Contact Us On Any Of The Following:

Contact Person:

The Registrar
Mananga Centre

Physical Address:

Ezulwini Valley Road,
Ezulwini

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Mbabane

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